

SECRETARIAT:

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January 16, 2013

ABUJA CONTACT OFFICE:

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The Managing Director

Federal Roads Maintenance Agency (FERMA)
Plot 163, Aminu Kano Crescent
Wuse Zone2
Abuja



ATTN: HEAD PROCUREMENT UNIT

Dear Sir/Madam,

**RE:RE:REQUEST FOR PROCUREMENT RECORDS AND
INFORMATION ON:**

**-PACKAGE NO 3 LOT 7: GENERAL REPAIRS AND PAVEMENT
STRENGTHENING (OVERLAY) OF OWERRI-ORLU-AKOKWA-
AWKA ROAD ROUTE 414 (IMO/ANAMBRA) CONTRACT NO 1263**
**-PACKAGE NO 4 LOT NO ES-7: CONSTRUCTION OF STATE FIELD
HEADQUARTERS IN ENUGU STATE.**

The above subject matter refers.

We wish to draw your attention to our letter dated December 6th, 2012 on the above referenced and to inform you that the procurement documents and records on the above mentioned lots have not been made available us by your Agency till date.

May we once again, request that these documents be released to us which will be used to complete our observation report. The documents which we now request are as follows:

1. Copies of Procurement plans and information, including needs assessment and evaluation, identification of goods and works required.
2. Copies of advertisement of invitation for bids in two national dailies and the Federal Tenders journal, and evidence of adverts placed on your notice boards.
3. Copies of bids submission registers.

4. Minutes of public bids opening exercise.
5. Copies of attendance sheets of bids opening exercise.
6. Standard bidding documents issued to bidders in respect of the above lots.
7. Copies of technical bids evaluation report
8. Copies of minutes of tender's Board meeting approving the winning bidder
9. Copies of the letters of award of the contract and the contract sum
10. Copies of the contract award document
11. Copies of the conditions of the contract And payment terms
12. Copies of bids rejection notices, if any
13. Copies of formal appeal (protest letter) and the decision to such appeal, if any
14. Copies of request by the Tender's Board for Certificate of (No Objection) and BPP Certificate of No Objection where applicable
15. Copies of summary of details of contracts published by your Agency or BPP

Please if there are reasons, why these documents cannot be made available to us, please you should indicate to us in writing.

May we therefore, in accordance with the Public Procurement Act (PPA), 2007 and the Freedom of Information (FOI) Act, 2011 request for the release of the above documents.

Thank you for your cooperation.

Yours Sincerely



Ilo Nkemdilim
Procurement Program Officer
Procurement Monitoring Program
PPDC
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